

The MAGELLAN Group

Mission Statement

The MAGELLAN Group was formed to be a "Best of Breed" association of business owners and senior executives from around the Greater Philadelphia Area. Our purpose is to support each others' businesses and the communities we serve through the sharing of best practices, reliable resources and business development opportunities.

Code of Conduct

- I. Membership Responsibilities:
 - a. Attendance:
 - i. Meetings are monthly, usually the third Friday of each month for breakfast. Members are expected to make most, if not all meetings, and not schedule conflicting appointments. One absence per calendar quarter without missing consecutive meetings is acceptable, regardless of reason.
 - ii. Members in good standing (dues are current, attendance has been consistent, etc.) may request a sabbatical from the group for up to three months for any reason, subject to membership committee approval.
 - iii. Members who have absences in excess of the policy stated above may be asked to leave the group, subject to exceptions made on a case by case basis by the Membership Committee.
 - b. Dues:
 - i. Member dues are payable quarterly in advance. Members are expected to pay dues for the upcoming quarter at the last meeting of the preceding quarter, or the following Friday at the absolute latest. Additionally, members may opt to pay annually in advance.
 - ii. The group will make a general announcement quarterly when dues are payable. Members who opt to pay annually will receive notice from the group when their dues are payable.
 - iii. Members who miss the deadline more than once will be asked to pay dues annually.
 - iv. Members who fail to pay dues when payable may be asked to leave the group, subject to exceptions made on a case by case basis by the Membership Committee.
 - v. New members are expected to pay pro-rated dues for the remainder of the quarter no later than the Friday prior to the next meeting.
 - vi. Members who refer in a candidate member are responsible for any candidate member attendance fee(s). The candidate member fee is equal to one third of quarterly dues per meeting, payable prior to or at the meeting by referring member or candidate. Referring member is ultimately responsible for candidate fees if left unpaid.

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- c. Conduct: The Membership Committee may ask any member to leave the group for conduct it feels is not in the best interest in the group, including but not limited to:
 - i. Member scheduled to speak at a meeting fails to attend without giving prior notice,
 - ii. Any action deemed unethical, illegal, or otherwise not in the best interest of the group, its members and/or associates.

- d. Performance: Members are expected to:
 - i. Periodically present on a topic of general interest to the group or the member's business;
 - ii. Be willing to provide feedback or opinion to the group or individual members on business issues when asked;
 - iii. Be willing to meet with group members individually as schedules allow and as requested;
 - iv. Seek to recruit new prospective members;
 - v. Keep up with group communication;
 - vi. Members are expected to familiarize themselves with guest and/or guest bios and be proactive in advising the Membership Committee about any potential conflicts between guests and existing members, regardless of whether or not the member is in attendance when the guest attends our meeting.

II. Attire – Always business or business casual.

III. Member Candidates:

- a. Attendance must be approved by the membership committee **PRIOR** to candidate attending meetings. Membership candidates are required to submit their information via the group's website: www.MagellanLeadershipGroup.com for review by the Membership Committee. Upon review and acceptance by the Membership Committee, candidate will receive via email approval from the Membership Committee to attend an upcoming meeting with the group. Candidates may not be allowed to attend without receiving approval from the Membership Committee.

- b. Candidates must attend two consecutive meetings prior to the Membership Committee voting on formal membership. At the second meeting, the Membership Committee members present will meet with the member candidate following the meeting. The member whom refers the candidate is responsible for fielding any questions candidate may have regarding membership. Any question(s) the referring member cannot answer are to be directed to the group leadership and/or the Membership Committee.